



BOARD OF SELECTMEN AGENDA

September 3, 2014

6:00 P.M - Call meeting to order

Motion needed to enter Executive Session pursuant to G.L. c. 30A, Sec. 21(a) (3) to discuss with counsel pending litigation regarding zoning decision - 94 Main St; vote(s) may be taken. NOTE: following roll call vote Chairman must announce "to discuss the matter in open session may have a detrimental effect on the position of the Board; that Board will return to open session for the purpose of reviewing and voting on request for One Day Special Beer & Wine License for Groveland Day.

Review and vote to approve Special Beer & Wine License for Groveland Day – September 6, 2014; vote will be taken

Adjournment

MINUTES
BOARD OF SELECTMEN
SEPTEMBER 3, 2014

Meeting called to order at 6:05 P.M.

Present Selectmen Joseph D'Amore, William Dunn and Chairman Elizabeth A. Gorski.

Also present: Attorney Thomas Donohue representing the town/Zoning Board of Appeals in the matter of Brenda Haryslak vs Zoning Board of Appeals. Attorney Donohue was present to update the Board.

Moved D'Amore, seconded Dunn, and it was

VOTED: To enter into Executive Session in accordance with the provisions of MGL Chapter 30A, Section 21(a) (3) for the purpose of being updated on pending litigation.

D'AMORE, DUNN, GORSKI – "AYE"

Chairman Gorski announced the Board will return to Open Session following the close of Executive Session.

Selectmen returned to Open Session at 6:25 P.M.

Selectman Dunn asked that the Building Inspector be asked to meet with the Board of Selectmen to discuss his oversight of permits issued by the Zoning Board of Appeals.

One Day Beer & Wine License-Groveland Day

Selectmen reviewed the One Day Beer and Wine License and Certificate of Insurance for Groveland Day on Saturday, September 6, 2014. Moved D'Amore, seconded Dunn, and it was

VOTED: To issue a one day Beer & Wine License to Groveland Recreation for Groveland Day at the Pines Recreation Area on Saturday, September 6, 2014 between the hours of 5:30 to 9:30 P.M. Detail Officer(s) required as determined by the Groveland Police Chief/Deputy Chief. 3-0

The Police Chief/Deputy will also determine the number of Detail Officers needed for crowd control.

Center Street property (Bussing)

Selectmen briefly discussed whether to issue permits for use of the property recently purchased by the town and known as Strawberry Fields. Moved D'Amore, seconded Gorski, and it was

VOTED: To impose a moratorium on issuing Property Use Permits for the property on Center Street. 3-0

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The Board's Assistant asked to speak with the Board and informed them of her thoughts on filing for retirement in the next several weeks. Lewandowski told the Selectmen that she feels it is the right time for her to think about leaving; that she wants to be available to help with her granddaughter, as needed; that her son is getting married and she needs to take some time off, but would like the Board to allow her to work in the office on a part time basis, including evenings, weekends and holidays, and part-time from her home estimating she should finish up by the end of January or February, 2015. Selectman D'Amore asked what her rate of pay would be and she responded her current hourly rate of pay. Lewandowski told the Board that upon retirement she is allowed by the Essex Regional Retirement System to work a maximum of 960 hours annually for the town. Selectman Dunn asked if she would be attending Board meetings and Lewandowski responded that she would not be available to attend on all Mondays, but if the Finance Director wasn't available to attend, and she was free, she would help out if needed and the Board wanted.

Lewandowski offered to continue to work with town counsel through completion of the three land purchases on Center Street (Bussing, Angelini & Mattingly) and to assist him with the Zoning Bylaw revisions that the Planning Board will be finishing up for submission to town counsel. Lewandowski told the Board that she also has almost a year of Minutes to catch up on as she mentioned to them at a meeting several months ago; that she would like to clean up old files for storage, and transition her most important work (contact for town counsel, personnel record keeping for employees leave earned/taken and other employee personnel issues, liquor licenses etc.) to the Finance Director. Selectman Dunn suggested hiring a part-time person to help their Assistant; that it sounds like she could use some help. Lewandowski thanked Selectmen Dunn but told him that if allowed to finish up the matters before town counsel (land purchases and zoning bylaw rewrite) and catch up on the Minutes and filing, she would leave and feel good about leaving at this time because the Board made an excellent choice in hiring Denise Dembkoski and she knows she will be helpful to the Board now. Lewandowski told the Board she has complete confidence that if the Finance Director Dembkoski can take on the added duties and if she is willing to do so, the Board should allow her to decide if she needs a part-time Assistant. She also suggested Dembkoski should be given full authority to deal with any personnel issues.

The Selectmen all told Lewandowski they had no problem with her proposal and agreed that Chairman Gorski will meet with Lewandowski and Dembkoski at a future date to discuss the possibility of transitioning some of the Assistant's duties to the Finance Director. Lewandowski thanked the Board for their understanding and approving the changes to her work schedule as noted above.

Adjournment

There being no further business to come before the Board, moved Gorski, seconded Dunn, and it was

VOTED: To adjourn.
Adjourned at 7:15 P.M.

Respectfully submitted,

Nancy Lewandowski, Administrative Assistant